



PEACE OF MIND PLANNER



As an expert in the industry, Ancora Hospice wants to prepare our patients with the resources and education to plan accordingly. Ensuring your plans are made in advance helps start the conversation with family, as well as offers peace of mind during stressful situations.

It's simply a way to help you think about and document the many things you want loved ones to know in the event you are unable to tell them. It's likely this information already exists in a variety of places, but this portfolio helps you consolidate your vital information and instruction in a single resource.

Medical crises can be chaotic and divisive for any family. In our experience, having this information readily available can be invaluable for reducing stress and easing decision making.

Please keep this document in a safe place and let your family know where to find it. You may want to share a copy with the person you assign as your healthcare representative in your advance directive.

Completed By

Completed Date



ADVANCE DIRECTIVES

Decision makers during my incapacity:

In the event of my incapacity, I have appointed the following persons to act on my behalf (see separate legal documents stored in a safe location):

Power of Attorney over my assets:

1st _____

2nd _____

Healthcare representative listed on my advance directive:

1st _____

2nd _____

Conservator over my property:

1st _____

2nd _____

Guardian over my person:

1st _____

2nd _____

In the even of my incapacity, I do I do not want to be kept home as long as possible, taking into account possible costs.

I have a POLST (a signed Physician's Order for Life Sustaining Treatment): Yes No

In the event of my incapacity, the following is additional information I think is important for my family and advisors to know:

My original legal documents are located _____



IMPORTANT NUMBERS

Name	Relationship	Phone	Email
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----

Ancora Hospice _____
Doctor _____
Other _____

FINAL WISHES

I have paid for:

- funeral arrangements burial cost burial plot
 casket cremation service

Funeral Home: _____
Cemetery: _____
Plot/Drawer No.: _____
Crematorium: _____

Information can be found: _____

Minister/Chaplain/Rabbi to perform service:

Name: _____ Phone: _____
Name: _____ Phone: _____

Pallbearers:



SPECIAL REQUESTS

At the time of my death, I have the following wishes:

Eulogy/reading(s):

Tombstone engraving:

Organ donation:

In lieu of flowers, please ask for a donation to:

I would like the following person(s) to read my eulogy at my service:

I would like the following songs, music, poetry, scripture, etc. at my service:



MY ETHICAL WILL

When I am gone, I hope my family will learn from my experiences:

I believe that the most important things in life are:

The most significant thing I've done in my life is:

It is my hope that my family will use any inheritance from me to accomplish the following goals in their lives:

How I would like to be remembered:

I have attached my favorite quote poem story scripture

I have attached letters to my family members: _____

This document is not intended to replace or supersede my will or any other documents signed by me. However, it is my express desire that each family member, Power of Attorney, Executor, Trustee, and Guardian will use this and other documents signed by me in making any discretionary decisions for me and my family.

Signature

Date



AFTER DEATH

The time immediately following the death of a loved one can be overwhelming with grief and a seemingly endless number of tasks. The days following the death will be focused on the funeral or memorial service arrangements. Soon after, various financial and legal issues must be addressed. Many people find that having a checklist of decisions to be made and tasks to be done when a death occurs helps them be better organized and reduces the anxiety associated with an emotional time. We hope you find this checklist helpful.

- Decide who will do what tasks
- Contact those who will take on responsibilities
- Have someone write down every decision made and every action taken
- Contact an attorney experienced in probate, estate, or trust matters

Basic Personal Information

Full Legal Name _____

Legal Residence _____

Length of time at current address _____

Date of Birth _____

Place of Birth _____

Citizenship _____

Health Insurance Information _____

Social Security Number _____

Occupation _____

Employment or Business History _____

Marital History _____

Spouse's Full Name _____

Father's Name _____

Father's Birthplace _____

Mother's Name _____

Mother's Birthplace _____

Next of kin, addresses and relationship _____



AFTER DEATH

Executor's Name and Contact Information _____
Attorney's Name and Contact Information _____
Doctor's Name and Contact Information _____

Obituary Information
High School Attended _____
University Attended _____
Military Record _____
Family History _____
Work or Professional History _____
Religious Activities and Affiliations _____
Civic Activities _____
Special Awards and Accomplishments _____
Hobbies, Activities and Interests _____
Charities and Other Special Requests _____

Contact before making arrangements for memorial service:

- Relatives and Friends
- Religious Groups
- Organizations in which deceased was a member

Professional Groups _____

Unions _____

Civic Groups _____



FUNERAL AND MEMORIAL

- Follow directives if body or organ donation was planned.
- Select a funeral home.
- Discuss cost with the funeral director with the assistance of a family member or friend. Select what is within your budget. Order pre-printed "thank you" cards.
- Decide on cremation or burial,
- Make arrangements for any memorial service, in consultation with your minister, priest, or rabbi.
- Write an obituary and send it to local newspapers. Include information about memorial gifts, if appropriate. A family member or friend can help you follow appropriate guidelines supplied by your local newspapers. The funeral home will also assist if requested.
- Notify friends, relatives and others.
- Order several copies of the death certificate from the funeral director or health department.
- Set up a system to record, and later acknowledge, cards, letters, phone calls, food, and other gifts.